



Role Outline: President

NAME OF CLUB:	Brush Bowls Club
ROLE:	President
RESPONSIBLE TO:	Club Committee
NAME OF VOLUNTEER:	Name
START DATE: XX/XX/XX	END DATE: XX/XX/XX

An ambassador for the Club, representing the Committee and the Membership to other Clubs and the community.

Typical Responsibilities:

- Steering the efficient running of the Club
- Chairing regular committee meetings and the Annual General Meetings (AGM)
- Helping others to understand their roles and responsibilities
- Recruiting new committee members, taking into consideration skills, experience and diversity
- Communicating with various members within the club
- Acting as lead in creating and following a Club Development Plan
- Representing the club at local and regional events
- Understanding of the legal requirements which the club complies with
- Providing a clear vision for the growth and ongoing improvement of the club
- Providing a monthly report to the Management Committee
- Arranging handover or succession planning for the position